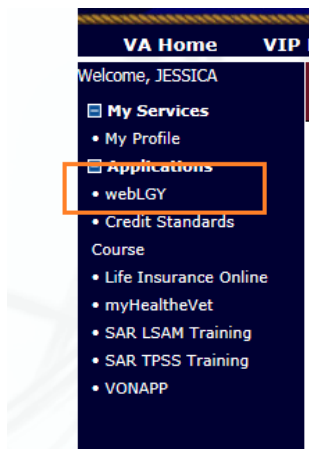


How to Order a VA Appraisal

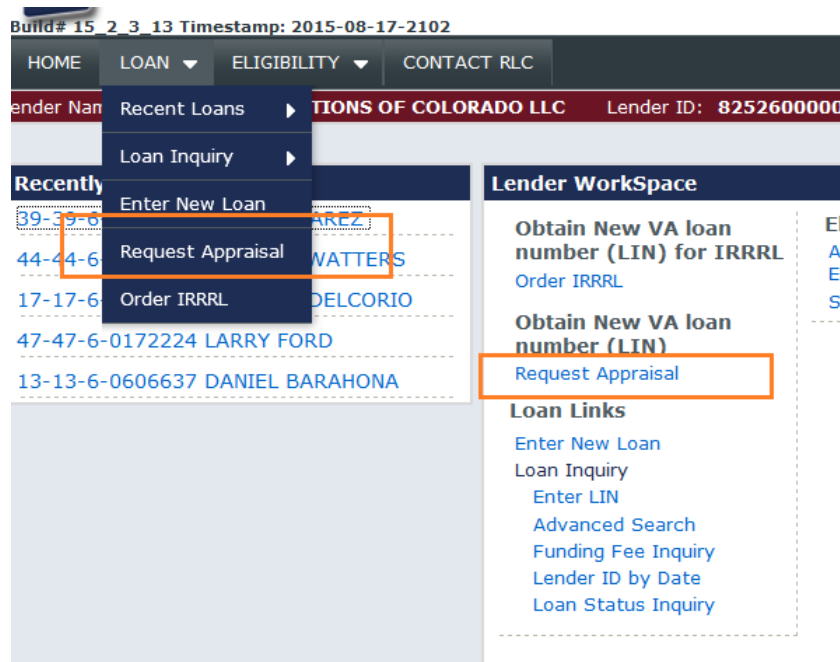
VA appraisals are not ordered through the standard appraisal ordering process, however they are ordered through the VA portal. The following is an assisted guide through the ordering process:

1. Log in to WebLGY

https://vip.vba.va.gov/portal/VBAH/Home?paf_portalId=default&paf_dm=shared



2. From the drop down OR blue link choose "Request Appraisal"





3. Choose LAPP and hit submit

Select Appraisal Type *

Origination Appraisals
* If this request is for an Interest Rate Reduction Refinancing (IRRRL) loan number with the order IRRRL function.
~~A VA appraisal is not required for an IRRRL loan.~~

LAPP -- Lender Appraisal Processing Loans
 IND -- Individual NOV

Liquidation appraisals
 LGI -- Liquidation of a VA Guaranteed Loan

Submit

4. Complete all fields with a RED *

5. Sponsor's ID Number is the MSF VA ID: 8252600000

Sponsor's Identification Number
(Required if Requester is NON-LAPP Approved)

6. Block 1C should read: VAAppraisals@msfhome.com;youremail@email
There should be no space between the ";" and the email addresses
7. Block 1D should have the MSF Loan number
8. Once all the fields are completed, check the "Acceptance of Responsivity" and hit submit. If there are errors, it will let you know which field needs to be corrected.
9. A new window will pop up and list your VA case #. This form is the 26-1805 you will need to sign and list title, then send in with your conditions.